

**Glasnevin Educate Together National School,
Griffith Avenue, Glasnevin, Dublin 11
Tel: 01-8844563**



Child Safeguarding Risk Assessment

Written Assessment of Risk at Glasnevin Educate Together National School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Glasnevin Educate Together National School.

List of school activities	The school has identified the following risk of harm	The school has the following procedures in place to address the risks of harm identified in this assessment
Daily arrival and dismissal of pupils	Risk of harm to children, where traffic and access increases risk	<ul style="list-style-type: none"> ● Traffic Management initiative (circulation of Guidance for Pedestrians and Motorists doc) ● Equipment to promote safe use of facilities ● Gates open/close times controlled ● Access to school restricted ● Annual review of relevant policies ● Regular reminders to parents about procedures.
School transport arrangements, bus escorts	Risk of harm to children with SEN who have particular vulnerabilities by school personnel	<ul style="list-style-type: none"> ● As above ● Child Safeguarding Statement & DES procedures made available to all staff, incl escorts ● Staff Garda vetted ● Policy on escorts
Hazards within school and school grounds	Risk of harm to children and adults	<ul style="list-style-type: none"> ● Health and Safety policy ● Clearing and treating pedestrian areas in severe weather ● Grass cutting; maintenance of grounds ● School complies with agreed disciplinary procedures for teaching staff
Access to school throughout the day	Risk of harm to children	<ul style="list-style-type: none"> ● Controlled access at all times ● Key codes changed regularly

Recreation breaks	Risk of harm to children	<ul style="list-style-type: none"> ● Supervision policy and rota – children remain in yard at all times ● Accident/report book (serious accidents/behaviours/bullying)
Toilet areas	Risk of harm due to inappropriate relationship/communications/behaviour between child and another child or adult	<ul style="list-style-type: none"> ● Toileting policy ● Designated visitor toilet ● Supervision policy ● Swimming policy ● Designated toilets during community events
Classroom teaching	<p>Risk of child being harmed in the school by a member of school personnel</p> <p>Risk of allegation against school personnel</p> <p>Risk of harm due to inappropriate relationship/communications between child and another child or adult</p>	<ul style="list-style-type: none"> ● Designated place in all rooms for folder and all personnel provided with CSS, <i>and The Child Protection Procedures for Primary and Post-Primary Schools 2017</i> ● School Personnel are required to adhere to the <i>Child Protection Procedures for Primary and Post-Primary Schools 2017</i> and all registered teaching staff are required to adhere to the <i>Children First Act 2015</i> ● Staff training on CP regularly, and frequent reminders re policy and procedures ● Open door culture ● Glass panes in all rooms
One-to-one adult to child context	<p>Risk of harm to children with SEN who have particular vulnerabilities by school personnel</p> <p>Risk of harm in one-to-one teaching, situation</p>	<ul style="list-style-type: none"> ● School has a policy in place for one-to-one teaching, open doors, table between teacher & pupil ● SEN policy ● Glass in windows/doors ● Designated place in all rooms with Child Protection docs, CSS, etc ● Reminders and training on policy and procedure
Care of children with SEN, including intimate care needs	Risk of harm to child while a child is receiving intimate care	<ul style="list-style-type: none"> ● SEN policy (due for review and update) ● Intimate care policy
Supervision of children with SEN, including lack of awareness of personal space and sensory needs	Risk of harm to children and staff (classroom or yard)	<ul style="list-style-type: none"> ● Follow advise of specialists (Beechpark/ NCSE) ● On yard: Supervision by specific staff member with knowledge and skillset to intervene if required, as directed by specialists ● Home/School agreement with follow up; reviewed regularly as preventative
Bullying among pupils/adults	Non-teaching of same	<ul style="list-style-type: none"> ● School implements SPHE, RSE, Stay Safe in full ● The school has an Anti-Bullying Policy which fully adheres to the requirements of the

<p>LGBT Children/Pupils perceived to be LGBT; ethnic minorities; traveller community; minority religions; children in care;</p>	<p>Risk of child being harmed in the school by another child</p> <p>Bullying of a child or adult</p>	<p>Department's <i>Anti-Bullying Procedures for Primary and Post-Primary Schools</i></p> <ul style="list-style-type: none"> ● Anti-bullying campaign, e.g. surveys, slogan competition, workshops/speakers ● Code of Positive Behaviour ● Inclusion Policy ● Dignity at work Policy
<p>Managing of challenging behaviour amongst pupils, including appropriate use of restraint and sanctions including in-school suspension</p>	<p>Risk of harm due to inadequate code of behaviour e.g.</p> <p>Injury or harm to pupils and staff</p>	<ul style="list-style-type: none"> ● Health & Safety Policy ● Code of Positive Behaviour policy ● Staff training on regular basis
<p>Use of Information & Communication by pupils, staff and parents</p> <p>Use of video, photography/media</p> <p>Online teaching and learning</p>	<p>Risk of harm due to:</p> <ol style="list-style-type: none"> 1. children inappropriately accessing/using computers, social media, phones and other devices while at school; and during remote learning 2. member of school personnel communicating with pupils in appropriate manner via social media, texting, digital device or other ICT 3. member of school personnel /parent body accessing/circulating inappropriate material via social media, texting, digital device or other ICT 	<ul style="list-style-type: none"> ● Safe ICT Policy ● Anti-Bullying Policy ● Code of Behaviour ● Dignity at Work Policy ● Communication policy ● Zoom guidelines sent to all families as part of seeking parental permission to use zoom
<p>Recruitment of new staff</p>	<p>Risk of child being harmed in the school by a member of school personnel</p>	<ul style="list-style-type: none"> ● All staff Garda vetted ● Child Safeguarding Statement & DES procedures made available to all staff ● New staff reminded to read and become familiar with the above.

	Harm not recognised properly or promptly reported	<ul style="list-style-type: none"> ● Tusla training module & PDST elearning, and Ongoing regular training
Training of school personnel in Child Protection matters	Risk of harm not being recognised or reported promptly by school personnel	<ul style="list-style-type: none"> ● Child Safeguarding Statement & DES procedures made available to all staff ● DLP & DDLP PDST face to face training ● All staff to completed training module & online training in 2018 and staff refresher annually ● Board of management members encouraged to avail of relevant training ● Maintain records of all staff and board member training
Administration of Medicine	Harm to pupils Allegation against staff member	<ul style="list-style-type: none"> ● See policy ● Training of staff on regular basis
Administration of First Aid	Harm to pupils Allegation against staff member	<ul style="list-style-type: none"> ● Training of staff on regular basis ● See Policy
School outings Outdoor teaching activities Sporting activities use of off site facilities, e.g. Swimming pool *On hold for now	Risk of child being harmed by a member of school personnel, a member of staff of another organisation or other person while child participating in out of school activities e.g. school trip, swimming lessons Risk of harm due to inadequate supervision of children while attending out of school activities	<ul style="list-style-type: none"> ● Learning outside of the school building (policy to be reviewed) <p>See</p> <ul style="list-style-type: none"> ● School trips policy ● Swimming policy <p>● Nb. To ensure adequate supervision, any class of children leaving the school is supervised by 2 adults, as per above policies</p>
Community Events/Visitors to school including: <ul style="list-style-type: none"> ● Sports Day ● Art Day ● Autumn Fair *All of these are on hold for now 2020/21	Risk of child being harmed in the school by volunteer or visitor to the school	<ul style="list-style-type: none"> ● Policy on Community Events ● Pre-registered Volunteers/Parents in school activities ● Visitors/contractors present in school during school hours - Sign in/out & wear Name badge ● Visitors/contractors present during after school activities- Sign in/out to & wear Name Badge ● All visitors, including parents use Designated Visitor toilet

<p>Participation in extra-curricular activities, including all</p> <p>Participation by pupils in religious ceremonies, religious instruction external to the school</p> <p>*All of these are on hold for now 2020/21</p>	<p>Risk of harm to pupils by personnel outside of school staff</p>	<ul style="list-style-type: none"> ● ECA policy ● Garda vetting of all ECA providers ● Extra supervision by designated parents
<p>Use of external personnel, e.g. Sports Coaches</p>	<p>Risk of harm to pupils by personnel outside of school staff</p>	<ul style="list-style-type: none"> ● Child Safeguarding Statement & DES procedures made available to all staff ● Coaches, etc Garda Vetted ● Extra supervision by school staff (Teacher remains with class) ● Policy to do
<p>Student teachers undertaking work experience</p> <p>*Not taking on any new students only ones committed to last year.</p>	<p>Harm to pupils by personnel outside of school staff</p> <p>Risk of harm not being reported properly and promptly to school personnel</p>	<ul style="list-style-type: none"> ● Child Safeguarding Statement & DES procedures made available to all staff, including student teachers ● Vetting procedures ● See policy
<p>Students (TY) undertaking work experience</p> <p>*on hold for now</p>	<p>Harm to pupils by personnel outside of school staff</p>	<ul style="list-style-type: none"> ● See policy ● Do not have unsupervised access to any children
<p>After school use of school premises by other organisations</p> <p>*On hold for now further update on this from BOM</p>	<p>Harm to pupils by personnel outside of school staff</p>	<ul style="list-style-type: none"> ● Sibling club policy ● Further policy required e.g. GAA use of hall for training
<p>School overwhelmed by critical incident, death of child/ staff member</p>	<p>Increased risk to all</p>	<ul style="list-style-type: none"> ● The school has in place a Critical Incident Management Plan ● ISM will meet to familiarise themselves with the Critical Incident Management Plan annually.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition

of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.



Signed

Date 22/09/2021

Chairperson, Board of Management



Signed

Date 22/09/2021

Principal/Secretary to the Board of Management

Notification regarding the Board of Management’s review of the Child Safeguarding Statement

To: _____

The Board of Management of GETNS wishes to inform you that:

- The Board of Management’s annual review of the school’s Child Safeguarding Statement was completed at the Board meeting of _____ .
- This review was conducted in accordance with the “Checklist for Review of the Child Safeguarding Statement” published on the Department’s website www.education.ie

Signed _____ Date _____

Chairperson, Board of Management

Signed _____ Date _____

Principal/Secretary to the Board of Management

Ongoing actions:

Arrival/dismissal/access

- Traffic Management – regular circulation of Guidance for Pedestrians and Motorists doc
- Gates open/close times controlled
- Access to school restricted

Policy

- Child Safeguarding Statement & DES procedures made available to all staff, including escorts, student teachers, ECA providers, etc
- Related Policies reviewed

Training

- Maintain records of all staff and board member training
- DLP & DDLP training in child Protection
- Training of staff on regular basis in First Aid & Admin of medicine

Visitors

- Pre-registration for Volunteers/Parents in school activities
- Visitors/contractors present in school during school hours – sign in/out & wear Name badge
- Visitors/contractors present during after school activities – sign in/out & wear Name badge
- Designated visitor toilet